

2026 EXHIBITOR PRODUCT DISPLAY APPROVAL PROCESS

**PLEASE READ ALL PAGES TO DETERMINE THE CORRECT
PROCESS FOR YOUR DISPLAY**



If an exhibitor has any structure/product that has a landing, a structural drawing is required for approval by the Pennsylvania Convention Center (PCC) even if attendees will not be standing, climbing, swinging or hanging on any portion of the display.

Please follow the following approval steps:

1. Sealed structural stamped drawings should be sent to Angela Ragno at aragno@nrpa.org for submission.
2. Once received by NRPA and reviewed by the PCC, the PCC will confirm the approval with the exhibitor and NRPA.

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If an exhibitor has any structure/product in their booth that attendees may climb, swing or hang on, i.e., a climbing wall, jungle gym or a swing, the Pennsylvania Convention Center (PCC) requires a sealed structural stamped drawing by a registered structural engineer from inside the United States of America. Weight limits in lbs. must be included.

Please follow the following approval steps:

1. Sealed structural stamped drawings should be sent to Angela Ragno at aragno@nrpa.org for submission.
2. Once received by NRPA and reviewed by PCC, the PCC will forward an approval along with waivers that will be required to be completed by the exhibitor.
3. The waiver information must be shared with both the PCC and NRPA.

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Examples of products not needing to be reviewed or approved - manufactured exercise bike or treadmill, park benches, etc.

If floor level products are on display only, being viewed but not used/climbed on, no review or approval process is required.

Questions?

Please contact Angela Ragno

aragno@nrpa.org